

MAPLE RIDGE CREEK VILLAGE CONDOMINIUM ASSOCIATION POLICIES

POLICY NUMBER: MRC020B
POLICY TITLE: CO-OWNER COMPLIANCE WITH CITY OF ROCHESTER RENTAL ORDINANCE*
POLICY ADOPTED: OCTOBER 17, 2011
POLICY REVIEWED: APRIL 29, 2019
POLICY REVISED: MAY 21, 2012

POLICY STATEMENT:

1. Pursuant to Chapter 12, Article IX of the Rochester City Code as first adopted in 2011, owners of rental properties are required to inspect rental units at the time of initial registration as a rental property and at the time a rental unit is vacated by a tenant. After the inspection, a form must be filled out and submitted to the Rochester Fire Department as an initial registration and before the rental unit is occupied by a new tenant.

A Property Inspection Checklist Guide for descriptions of each item to be inspected is on the City of Rochester web site. (Rochestermi.org; search for rental ordinance and follow the links). If you have any questions, please contact the Rochester Fire Department Code Compliance Division at 248-651-4470 or fdcode@rochestermi.org. Completion of this Form constitutes the owner's representation that all items have been inspected as required and that the information provided is accurate. Failure to comply with these requirements shall constitute a violation of Rochester City Code and may lead to the suspension of the certificate of occupancy for the rental property.

2. A co-owner renting a MCRV unit must comply with the above ordinance and is requested to provide a copy of the registration and property checklist form to the Management Company with each change of tenant.
3. See Policy Number MRC020A for all applicable rules, Bylaws and other Association policies pertaining to rentals of units

***NOTE: Co-owner is requested to provide a copy of any forms required by City of Rochester Rental Ordinance to the Management Company once a unit is leased.**